

# WING

## Tips



*Inherit  
their Legacy*



## This is not our father's Guard anymore

By Col. Thomas P. Coppinger, Commander, 108th Operations Group

As most of you know, the 108th Wing recently completed a Defense Equal Opportunity Management Institute Organizational Climate Survey. The survey is one of many tools available to the commander to assist in building and maintaining a positive unit climate, which is critical to effectively accomplish the organization's mission. The survey results are available only to the appropriate squadron and group commanders, in addition to Wing leadership. Your answers are combined with others from your squadron and provided anonymously.

Much of this survey consists of pre-canned questions designed to assess specific areas of unit climate, such as perceived barriers to reporting sexual assault or discrimination based on gender, etc. This data is presented in graph or tabular format which is great for finding trends, but not so helpful in isolating specific issues. The very end of the survey is locally developed short-answer questions. Wing leadership spent considerable effort trying to target these questions at areas we suspected might need addressing.

We appreciate all those who took the time to complete the survey. As I promised my squadrons, I read through all five of the Operations Group reports, which consisted of a hefty 475 total pages. Therefore, I would like to take this opportunity to address one of the concerns raised in the short-answer portion of the survey. Although I am basing this only on my group, I suspect this is viewed as a problem throughout the Wing.

For as long as I have been in the 108th, I have heard complaints that communication is lacking or ineffective. Traditionals and full-timers alike are routinely caught off guard by a new training requirement, new restrictions, new deployments, changes to the expected drill schedule and last minute add-on events. For many, the first time they know of a new procedure is when it impacts them directly, even if the change was implemented some time before. Below are some thoughts for all of us to consider.

This is not our father's Guard anymore. Those among us of a certain age may remember when drill was not packed with mandatory training and lists of people who were overdue for one thing or another. We have inexorably moved into a new age where the National Guard is significantly more relevant, operationally engaged and in a constant state of preparation for immediate deployment. Our job today is to be ready to deploy tomorrow. This has placed the Wing in a situation where we cannot operate on a month-to-month basis, waiting for drill weekend to hear what everyone has to say before making important decisions and then getting the word out in person.

The National Guard Bureau, Air Force Special Operations, Air Mobility, and Space Commands, or combatant commanders all expect immediate responses. Suspenses are measured in days and sometimes hours, not months. Your leaders have to provide timely answers, so decisions are made that affect the entire Wing without the ability to effectively share that decision with everyone.

I received 134 Emails the other day. There is no practical way to disseminate all that information to everyone in my group. Instead I try to identify at staff meetings which items are important



Continued on page 6

**IF IT'S INTERESTING, WE'RE INTERESTED. CALL PA AT 754-4173**

### On the cover

*This photo illustration was created to serve as a visual reminder for members of the Air Force that it is Black history month. It is time to inherit their legacy rather than just read about it—to own it rather than just hear someone give a speech about it. It is time to do something. (U.S. Air National Guard photo illustration by Master Sgt. Carl Clegg)*



This funded Air Force newsletter is an authorized publication for members of the U.S. military services. Contents of Wing Tips are not necessarily the official view of, or endorsed by, the U.S. Government, the Department of Defense, or the Department of the Air Force. The editorial content is edited, prepared and provided by the Public Affairs Office of the 108th Wing, 3327 Charles Blvd., Joint Base McGuire-Dix-Lakehurst, N.J. All photographs are U.S. Air Force photographs, unless otherwise indicated.

[www.facebook.com/pages/108th-Wing](http://www.facebook.com/pages/108th-Wing)

[www.twitter.com/108thWing](http://www.twitter.com/108thWing)

[www.flickr.com/photos/108th\\_wing](http://www.flickr.com/photos/108th_wing)

<https://www.youtube.com/user/108thWing>

### WING TIPS STAFF

Col. Andrew P. Keane - Commander, 108th Wing

Maj. April B. Doolittle - Chief, Public Affairs

2nd Lt. Jacquelyn E. Vasvari-Toke - Public Affairs Officer

Master Sgt. Carl Clegg - Superintendent, Public Affairs

Master Sgt. Mark C. Olsen - NCOIC, Public Affairs

Tech. Sgt. Matt Hecht - Broadcast Journalist

Tech. Sgt. Armando Vasquez - Photojournalist

Staff Sgt. Brian Carson - Photojournalist

Senior Airman Kellyann Novak - Photojournalist

Airman 1st Class Julia Pyun - Photojournalist

Airman 1st Class Maria Rella - Broadcast Journalist



# 9981: Ending military segregation

## Executive order changes the face of the American military

By Master Sgt. Mark C. Olsen, 108th Wing Public Affairs

Revolution is both a process and an event.

The process for the desegregating the military can be seen in the successes of the Tuskegee Airmen, the 78th Tank Battalion – the first black armor unit and the 6888th Central Postal Directory Battalion – the only all black Women Army Corps unit to serve in Europe during World War II. The event came almost three years after the war ended.

In the beginning of 1948, White House memos showed that President Harry S. Truman wanted to put an end to segregation in the military.

On Jan. 28, 1948, Marx Leva, who served as the Special Assistant and General Counsel to the Secretary of Defense from 1947-49, dictated these changes for Truman's message on civil rights: "During the recent war and in the years since its close we have made much progress toward equality of opportunity in our armed services without regard to race color, and religion or national origin. I have instructed the Secretary of Defense to take steps to have the remaining instances of discrimination in the armed services eliminated as rapidly as possible. The personnel policies and practices of all the services in this regard will be made consistent."

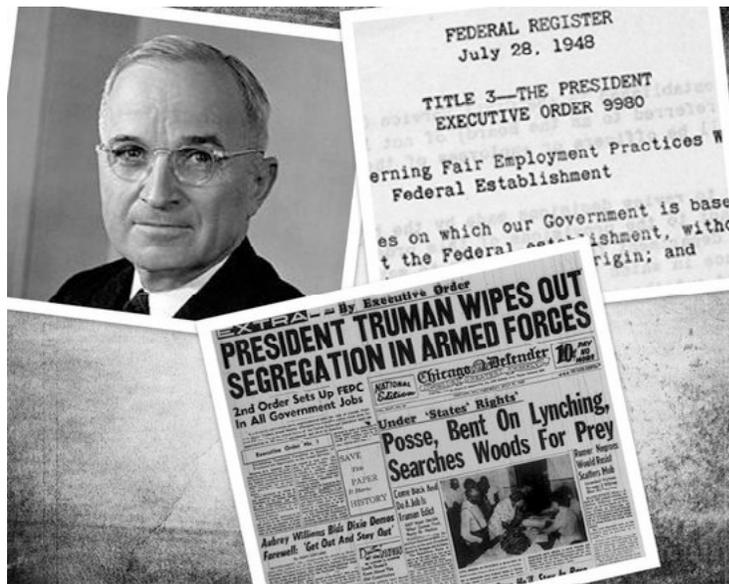
Leva stated that these suggestions were tentative pending the comments of James Forrestal, the Secretary of Defense.

Forrestal concurred and in a special message to Congress on Feb. 2, 1948, Truman instructed the Secretary of Defense to take those steps.

In February, after Truman's request to Congress to act on the Commission on Civil Rights recommendations, which included anti-lynching laws, anti-poll tax laws and bolstering the Department of Justice's civil rights division, was met with the threat of filibuster from Southern senators, Truman turned to his executive powers.

On July 26, 1948, he issued Executive Order 9981, effectively ending segregation and ordering the full integration of all the United States Armed Forces.

To ensure that the executive order was carried out, the order specifically created the President's Committee on Equality of



Treatment and Opportunity in the Armed Services.

The executive order was met with resistance from the military, Secretary of the Army, Kenneth C. Royall, was forced to retire in 1949 for refusing to desegregate the army. Yet, by the end of the Korean War, almost all the military was integrated and in September 1954, the last all-black unit was eliminated.

The United States military was finally beginning to reflect what American society looked like.

With the signing of 9981, Truman became the first president to use an executive order to enforce a civil rights issue.

He would not be the last, Presidents' Dwight D. Eisenhower, John F. Kennedy and Lyndon B. Johnson all signed executive orders to deal with civil rights issues that the legislature was reluctant to take action on.

But it was Truman who set the precedent that presidents could use the presidential executive order to ensure that all citizens of the United States would be treated equally.

## Singers Wanted

Do you like to sing? Scratch that. Do other people like to hear you sing? No, we're not going to have a "108th Idol" or anything like that, but we are looking for talented singers from any musical genre to perform the National Anthem during official ceremonies. Please contact Capt. Cynthia Cano-Hewitt, 108th Wing Executive Officer if you are interested at 609-754-3863.



# Revolutionizing Intelligence - Part One

By Senior Airman Kellyann Novak, 108th Wing Public Affairs

Closed off from all non-essential personnel in a secured, vault-like work environment known as a Sensitive Compartmentalized Information Facility, the 204th Intelligence Squadron is a mystery to those outside the squadron.

Who are they? What is their mission? What have they accomplished? How have they proven to be a vital part of not only the 108th Wing, but the whole United States Air Force?

The 204th is the first Air National Guard squadron solely dedicated to providing intelligence instruction and training products directly to Air Mobility Command.

Commanded by Lt. Col. Robert M. Kelly, the 108th Wing unit consists of 79 Airmen, 65 intelligence personnel – 13 full-time and 14 support personnel – six full-time, who work within the 8,000 square foot SCIF allowing the Airmen to be in a self-contained intelligence unit.

“When I came on board, I identified some of the issues within the intelligence community, lobbied with AMC and NGB and promised we could do more, and then expanded our support,” said Kelly.

From those beginnings, both the 204th and their mission grew.

The 204th is now an Air Intelligence Squadron whose mission is to provide threat analysis and finished products, worldwide airfield and country risk assessments, force protection studies and threat analysis in support of global mobility operations for the AMC Threat Working Group. The squadron also provides instructor support to the United States Air Force Expeditionary Center for Mobility Air Force and force protection Intelligence Formal Training Units. The unit also builds and maintains AMC weapons and tactics materials.

In addition to its AMC mission, the 204th supports the 108th Wing, the New Jersey ANG, and the Federal Bureau of Investigation in Newark, N.J. They provide intelligence briefings and support to the Adjutant General and the NJANG headquarters. Within the wing, they perform intelligence briefings to the wing and 108th Operations Group and provide exercise support. They also provide intelligence support and briefings to the FBI in Newark as well as hold quarterly Joint Base McGuire-Dix-Lakehurst intelligence luncheons.

According to Col. Keith E. Andrews, AMC’s Director of Intelligence, Surveillance and Reconnaissance, the 204th has “revolutionized intelligence,” and “we cannot function without the 204th.” From designing new and innovative technological systems to providing training for other units all over the country, the members of the 204th have transformed the way intelligence squadrons operate, train and perform their missions on a day-to-day basis.

At one point, the 204th split the most important responsibility of briefing risk assessments 50/50 to the 18th Air Force commander with another unit. “It’s a matter of seeing a need, identifying it, lobbying for it and confirming that we have the manpower and resources to complete the new tasking, as well as the new mission,” said Kelly. “We developed a level of trust, that not only can we do our mission, we can do more,” explained Kelly. After

lobbying with AMC and the National Guard Bureau to expand the level of support the 204th provides; the 204th is now entrusted with completing 100 percent of the risk assessments. “I couldn’t have done that if I didn’t know we had the high caliber of people and high level of morale that we have,” said Kelly.

Five years ago, the Air Force relied on another source for its visual recognition training products, which cost them about five million per year. Fortunately for the 204th, that source no longer provided those products and AMC asked if they could take over and handle it. The 204th stepped up to the task and exceeded expectations all while being more cost efficient.

Using existing software as well as creating new software, Tech. Sgt. Jason Valleley, 204th intelligence analyst, headed the development for a way to use classified Google Earth with integrated intelligence gathered from multiple sources to aid United States’ military units all over the world. Through the design process, Valleley explains that he “used information from risk assessments and visualized everything I could from travel warnings to the ‘enemy IADS’ (Integrated Air Defense System), which is

basically all of the range rings from different missile systems, radars, guns, etc., to create a program that allows you to visualize the words you see on an actual map.”

All Department of Defense or civilian employees with access to the secret internet protocol router network are able to download this soft-

ware and access the information provided. Details showing population information, infrastructure, government, airfield threats, base attacks and 3-D replicas of airfields are just a few examples of the intelligence information accessible with this program. Using Google Earth, this software shows where every aircraft is and where it’s produced, as well as details on aircraft in production. With 3-D models from Insight, it allows the viewer to analyze aircraft using a 360 degree view and intercepting view (up and down, side by side). This helps DoD personnel to identify aircraft in real world situations.

Intelligence on approximately thirty countries has currently

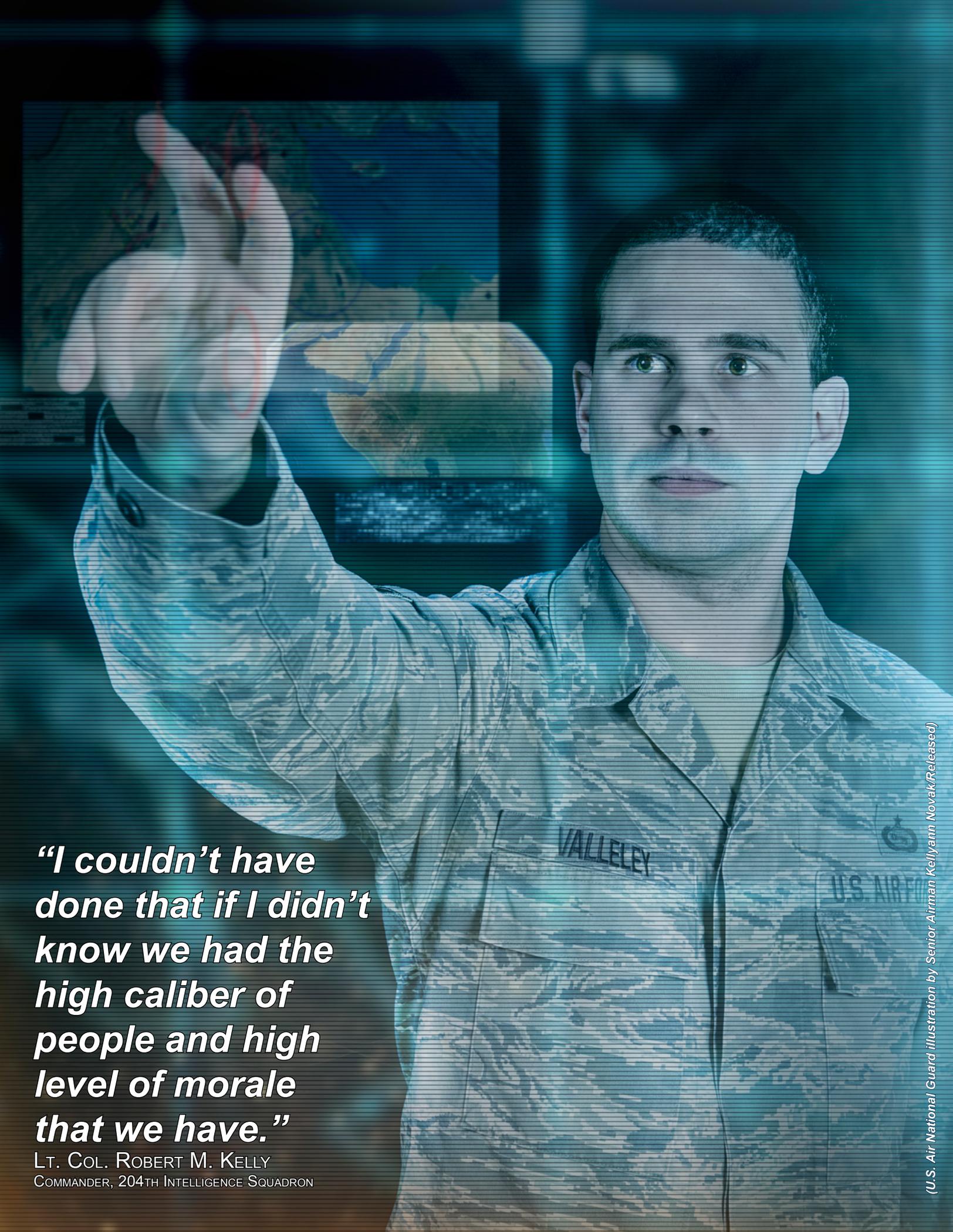
**Continued on page 7**



**“We cannot function without the 204th.”**

**COL. KEITH E. ANDREWS**

DIRECTOR OF INTELLIGENCE, SURVEILLANCE AND RECONNAISSANCE  
AIR MOBILITY COMMAND

A man in a military uniform is pointing his right hand towards a screen displaying a map. The man has a name tag that reads "VALLELEY" and a "U.S. AIR FORCE" patch on his chest. The background is dark with a blueish tint, suggesting a control room or operations center.

***“I couldn’t have done that if I didn’t know we had the high caliber of people and high level of morale that we have.”***

LT. COL. ROBERT M. KELLY  
COMMANDER, 204TH INTELLIGENCE SQUADRON

# Remodeling the model

Story and photos by Tech. Sgt. Armando Vasquez, 108th Wing Public Affairs



With a new commander coming to the 108th Wing, Staff Sgts. Murray Burgen and Shaun Strain were tasked with remodeling the KC-135 model airplanes that adorn the entrances to the Wing's headquarters building and the maintenance hangar.

Those models were put there more than 20-years ago when the Wing moved from flying fighter aircrafts to KC-135E Stratotankers. In addition, the Wing was now flying the KC135R models.

Burgen and Strain are both aircraft structural maintenance personnel with the 108th Maintenance Group. In their job, they maintain and repair metal and non-metal aircraft parts and components, as well as design, fabricate and modify unique metals, plastics, fiberglass ensuring it meets requirements for preserving the structural integrity of the aircraft.

"This is the one shop that no matter what happens, we will always be involved in the repair of a plane," said Burgen. "We design and fabricate anything on that plane, from tip to tail."

It made sense to have Burgen and Strain update the models. They had the expertise and equipment to do it. Burgen has graphic design experience, which comes in handy during the process of adding the decals and markings on the airplane.

"It should take a couple of months to complete this," said Strain. With a new commander scheduled to assume command of the Wing in October, the couple of months cushion turned into a two-week project.

Burgen and Strain said there was a lot of trial and error and they went through several pieces of material when re-

modeling the KC-135E model in front of the hangar.

The remodeling of the KC-135 model in front of the Wing's headquarters building took a little more time and effort, as they had to update the old look of the E model into the R model.

Working with metal and parts for the actual 20,000 ton aircraft is much easier than a miniature model of that same plane said Burgen. But in the end, both Burgen and Strain put their skills to work and now their product greets visitors to our Wing.



**Staff Sgts. Murray Burgen, left, and Shaun Strain, both with the 108th Maintenance Group, pose in front of a KC-135E Stratotanker model in front of hangar 33-33. The aircraft structural maintenance craftsmen worked on updating and remodeling the fiber-glassed display.**

## Father's Guard

Continued from page 2

to my squadrons, and let them inform their people as they see fit.

Not every bit of important information will make it to those who need it. There are too many variables that are outside the Wing's control and the entire process is simply too complex to wrap up in an easy fix. Although we will never have a perfect solution, the effort to improve communications goes on. Use the resources we have more effectively. Stay engaged via social media such as Facebook, Twitter, or through publications such as DMAVA Highlights, Wing Tips and the Unit Training Assembly

bulletin. Pay attention at roll call and commander's call. These are the few times during the year when you will hear in person what the boss is focused on.

Most of all, reach out to supervisors and let them know when you are not getting the information you need to do your job and plan your life. Communication is, after all, a two-way street. We rely on your feedback via channels such as DEOCS to learn what needs to be fixed. As for me, improved communications will be a recurring topic for my future staff meetings.

# Intelligence

Continued from page 4

been inputted into this Google Earth program, and one to four more countries are being added every month. To assist those using the program for their intelligence operations, the downloaded versions stay updated with the live one. Information is pulled from different sources automatically and stays as current as possible with the ever changing threats and intelligence analysis.

This Google Earth program allows users to get an overall picture of real-world situations that are kept as up-to-date as possible. However, it is not as precise as the officially sanctioned program, Falcon View, which is used for targeting and mission planning. Falcon View has the ability to allow the user to enter in exact coordinates and pinpoint four corners of a building, whereas the Google Earth program is mainly an overall view of the area and information. Although the Google Earth cannot be used when planning missions, it can help DoD users visually see everything on a virtual map that is user-friendly and interactive.

The technological advances the 204th members are making within the intelligence community are that outstanding. Master Sgt. Sean Cooper is modifying software for aircraft and weapons systems. This program will provide the user with a 360 degree virtual tour inside the aircraft along with technical information and interactive software instead of having to read through texts.

Using PowerPoint, Staff Sgt. Joseph M. Walsh IV designed an interactive Threat of the Day – TOD – program that operates al-

most like an app.

“We create it so other units don’t have to and we provide the training materials,” said Walsh.

Walsh created this program to act as an interactive kiosk mode with icons to click to take the user directly to the information he/she wants to talk about right away during briefings. The first version has recently been released.

“We are waiting for feedback to see if it is useful,” said Walsh. If the program proves to be helpful and user-friendly to other units, the 204th has plans to continue to use this program when designing TOD briefings.

Due to the great success of the 204th and its capabilities, the Air Force plans on creating similar units to further the Air Force’s military intelligence community. In fact, the 137th Air Refueling Wing, Oklahoma Air National Guard, is in the process of transitioning to an Air Force Special Operations Wing and will be adding new tactical intelligence, surveillance and reconnaissance aircrew members.

With an aggressive approach to improve the quality and quantity of products and reputation, Kelly explains, “I can’t do it without the folks here. They need to be highly motivated and have a high level of morale; how else could we get 30 people to do sumo wrestling for PT (physical training)!”

*Look for part two of this story on the 204th Intelligence Squadron in a future issue of Wing Tips!*



(U.S. Air National Guard photo by Senior Airman Kellyann Novak/Released)



## Everything in it's place



**Staff Sgt. Janette J. Sheppard, 108th Logistics Readiness Squadron, shelves M50 Joint Service General Purpose Masks after they were fit tested at the 108th Wing, Jan. 9, 2016. The 108th Logistics Readiness Squadron provides logistics support to the 108th Wing by contributing to the wings' operational capabilities and worldwide mobility execution. (U.S. Air National Guard photo by Master Sgt. Mark C. Olsen/Released)**

## Re-enlisted



**Tech. Sgt. Natasha Maynes, left, a budget analyst with the 108th Wing Comptroller Flight, reenlists at Joint Base McGuire-Dix-Lakehurst, N.J., Jan. 9, 2015. 1st Lt. Dominoe K. Strong, 108th Wing CF, performed the Oath of Enlistment for Maynes individually since there was no group reenlistment ceremony during the Jan. Unit Training Assembly. (Courtesy photo)**

## Working Together



**Tech. Sgt. William Laguer, 108th Logistics Readiness Squadron, Mobility NCOIC, assists 177th Fighter Wing's Tech. Sgt. Bob Johnson, 177th LRS Chief Inspector, with M-50 gas mask canisters at Joint Base McGuire-Dix-Lakehurst, N.J., Jan. 7, 2016. Johnson came to the 108th Wing looking for canisters that had valid inspection dates for one of his Airmen. This displays the two N.J. Air National Guard wings working together to ensure the safety of their Airmen and mission readiness. (U.S. Air National Guard photo by Senior Airman Kellyann Novak/Released)**

## Snowstorm Damage



**Members of the 87th CES right a fallen power pole at Joint Base McGuire-Dix-Lakehurst, N.J., Feb. 5, 2016. An early morning snowstorm produced a significant amount of snowfall, which contributed to the toppling of the power pole against building 3322 in the 108th Wing's area of the joint base. Within a few hours, the electricians had the pole temporarily righted and the power restored to nearby buildings. (U.S. Air National Guard photo by Master Sgt. Carl Clegg/Released)**

# Seasonal Affective Disorder: Beating the winter blues

By Jill Barrett, Director of Psychological Health, 108th Wing

As we continue to endure the gray days of winter, I am often asked about Seasonal Affective Disorder and its causes and treatment. To answer these questions, I turn to the research of the doctor who first described the condition in the 1980s, Dr. Norman Rosenthal, author of *Winter Blues: Everything You Need to Know to Beat Seasonal Affective Disorder*.

Seasonal Affective Disorder is a type of depression that occurs regularly, every autumn and winter when the days get short and dark, though it can occur at other times. The reason it occurs primarily during winter months is that one of the main causes of the condition is a lack of sunlight. Other situations in which people don't get enough sunlight include prolonged cloudy or rainy periods, living in dark places, and working for long hours in dark spaces. Whenever there is insufficient sunlight, those people who are vulnerable to the disorder may develop significant symptoms to meet criteria for SAD, or to a lesser degree the winter blues, technically called subsyndromal SAD.

SAD is a subtype of major depression and winter-onset SAD symptoms may include:

- Irritability
- Tiredness or low energy
- Problems getting along with other people
- Hypersensitivity to rejection
- Heavy, "leaden" feeling in the arms or legs
- Oversleeping
- Appetite changes, especially a craving for foods high in carbohydrates
- Weight gain

In addition to the lack of environmental light that disrupts the internal biological clock, there are other theories on the cause of SAD. Biological predisposition can make someone more susceptible to SAD, especially those with a family history of depression. A drop in serotonin, a brain chemical that affects mood, may also play a role in SAD. Reduced sunlight can cause a drop in serotonin that can trigger depression. The change in season can also disrupt the balance of the body's level of melatonin, which plays a role in sleep patterns and mood.

SAD is diagnosed more often in women than in men, but men tend to have more severe symptoms, and SAD is more common among people aged 18–30 and those who live further from the equator and experience decreased sunlight.

There are several methods for treating SAD. With one or preferably a combination of these treatments, most people can manage their SAD symptoms well enough to function through the winter.



**Light Therapy** – simply put, this involves bringing more light into one's environment during the dark days - or night shifts or windowless offices. This can be done naturally by getting outdoors, especially in the morning. Additionally, bring more light indoors by means of regular lamps, or treat yourself with artificial light therapy by means of a special light fixture, known as a light box.

**Stress Management** – during the winter, people with SAD have a reduced ability to handle stress, which can push them deeper into depression. Think about winter ahead of time and plan accordingly. For example, do not undertake non-essential projects with spring deadlines that will cause undue stress during the winter months.

**Exercise** – find a form of movement that brings you joy and build it into your schedule. If that movement takes you outdoors, it's even better.

**Psychotherapy** – using talk therapy can help identify and change negative thoughts and behaviors that may be worsening the depression.

**Medication** – for many people, antidepressants are a valuable part of SAD management. These should be prescribed by someone with an understanding of SAD and other depressive disorders, and someone who can incorporate them into an overall treatment regimen.

**Relocate** - Florida isn't called the "sunshine state" for no good reason. Of course, to some this may be considered a radical change, but serious cases may warrant a radical change.

It's normal to have some days when you feel down. But if you feel down for weeks at a time and you can't get motivated to do activities you normally enjoy, see your doctor or contact the Psychological Health Program at 754-2159. This is especially important if your sleep patterns and appetite have changed, or if you feel hopeless or turn to alcohol for comfort or relaxation.

# Fire safety tips

From the 108th Wing Safety Office

Here are some fire safety tips from our Wing Safety Office.

1. Make an escape plan. It is important to have a plan when there are children in the home. Children sometimes need help getting out of the house, and they may not know how to escape or what to do unless an adult shows them.

2. Have a plan for young children who cannot get outside by themselves. You will need to wake babies and very young children and help them get out. In your plan, talk about who will help each child get out safely.

3. Know two ways out of every room. It is important to find two ways out of every room in the house, in case one exit is blocked or dangerous to use.

4. Choose a meeting place outside the home. Children should know what to do when they hear a smoke alarm and there is no adult around. Help them practice going to the outside meeting place. Teach them to never go back inside a building that is on fire.

Keep children safe from fire and burns. Some children are curious about fire. There are simple steps you can take to keep you and the people you love safer from fire and burns.

1. Keep children three feet away from anything that can get hot. Space heaters and stove-tops can cause terrible burns.



10

Fire Safety Tips For Kids At Home



2. Keep children at least three feet away from stoves, heaters or anything that gets hot.

3. Keep smoking materials locked up in a high place. Never leave cigarette lighters or matches where children can reach them.

4. Never play with lighters or matches when you are with your children. Children may try to do the same things they see you do.

## It's emblematic, sometimes looks do matter

By Master Sgt. Carl Clegg, 108th Wing Public Affairs

Imagine your child creates something in art class and, as any proud parent would, you post it to Facebook—Facebook being the new refrigerator and all. Then, a week later you see a viral Facebook image with your child's art making someone else famous and/or rich. Insert expletive here! Right? Or maybe the art gets butchered and looks like a crappy rendition of your child's creation. "Not cool Robert Frost," you say.

Some of the most iconic logos in history got that way because their appearance was so vigilantly protected by their corporations with the aid of U.S. trademark laws. A misappropriated logo could cost a company millions of dollars in lost revenue, that's why they don't waste any time pursuing violators. If you don't have a bevy of highly paid attorneys at the ready, the last thing you want is a trademark incident by even a simple violation of the law. Like Coke and Nike, the Air Force takes ownership of its graphical representation seriously and has a website dedicated to maintaining its integrity: [www.trademark.af.mil](http://www.trademark.af.mil).

We, in the Air Force, have the authority to reproduce official Air Force emblems. However, there are limitations to that ability. We have no right to reproduce them for personal gain simply by virtue of wearing the uniform. Furthermore, we have the responsibility to be faithful to the artwork as its creator or licensor intended. For instance, the Air Force logo cannot be reproduced in

pink or any other color in support of an awareness campaign. In fact, the Air Force's trademark website spells out the exact shade of blue required for the logo's reproduction, its Pantone© 287.

Be it a PowerPoint presentation, a banner or a video production, we have the responsibility to make the Air Force look as good as possible. Always use a Portable Network Graphic format, better known as PNG, instead of a Join Photographic Experts Group or JPEG when placing the logo over a colored surface to avoid the white box around the emblem. To help you with this, the Public Affairs shop has placed high resolution PNGs for all the wing's emblems in a folder on the Y drive called "Official Emblems." Please update all of your PowerPoint slides and other graphical products with these images.

Speaking of updating; the Air Force, Air National Guard, et al., update their graphics periodically. For instance, the ANG vertical stabilizer emblem is obsolete and its use should be discontinued. The images in the aforementioned file are the most current available.

You may not care about the details as this article spells them out, but by maintaining the integrity of its graphical representation, the Air Force continues to appear as excellent as it is.

Please contact 108th Public Affairs with any graphics related questions you may have. We may not have all the answers, but we will find the answers for you.





## SENIOR AIRMAN MARIO LOPEZ

**Time in Service:** 2 years  
**Job with 108th:** *Mobility Logistics Readiness Squadron*  
**Civilian Job:** *Temporary Technician, LRS*  
**Favorite Food:** *Ribs*  
**Favorite TV Show:** *The Office*  
**Favorite Movie:** *Warrior*  
**Favorite Actor:** *Tom Hardy*  
**Favorite Book:** *President's Daughter*  
**Favorite Music:** *Hip Hop/Rap*  
**Favorite Sport:** *Soccer*  
**What I do in my Spare-Time:** *Stay active with sports*  
**Dream Vacation:** *Germany*  
**Dream Car:** *1999 Nissan Skyline*  
**Person I Look Up to Most:** *Father*  
**My Goals for the Future:** *To complete my degree and become a state trooper*  
**What I Like About the 108th:** *How everyone gets along and comes together as a team*  
**If I Was Commander For a Day:** *I would throw a party so that everyone could have a good time and get to meet everyone in the wing*



U.S. Air National Guard photo by Senior Airman Kellyann Novak/Released

## Transmission and transportation of classified material

From the 108th OPSEC Office

You've done your research, created your presentation and are now ready to give a classified briefing to the intended audience.

One final hurdle, you're not sure how to transport the classified material to the briefing room.

This is just one of many situations that may arise when dealing with classified material, but there are resources out there to assist you, such as your Security Manager, the Wing Information Protection office and finally, the regulations. Here is a brief overview of some of the most important aspects of transporting classified material.

First and foremost, the individual(s) that are transporting classified information have the responsibility of ensuring that the intended audience is authorized access, has a need to know, and has the capability to store or disseminate classified information in accordance with Department of Defense Manual 5200.01, Volume 3. Classified material shall also be double-wrapped and

sealed in two opaque envelopes with the classification levels identified on the outside of the inner envelope and no markings on the outer envelope. Additionally, the material within the envelope shall be folded together, with the classified information facing together so that the risk of accidental exposure is minimized and detection of tampering is heightened.



The most important thing to remember is that you do not want to draw attention to yourself when transporting classified material and you want to maintain

physical possession of the material at all times until properly stored in a security container again.

For any specific questions regarding the transportation or transmission of classified material, seek out your Security Manager, the Wing Information Protection office, or the regulations to include DoD Manual 5200.01, Volumes 1-4; Air Force Instruction 16-1404 and Air Force Manual 33-283.

# Be proud of your military accomplishments, tell the world

By Tech. Sgt. Armando Vasquez, 108th Wing Public Affairs

Have you recently been promoted or received an award for your hard work and dedication to the Wing? Supervisors, has a new Airman recently joined your shop or an Airman recently returned from tech school or NCO academy?

Usually when these events happen, the Airmen is recognized internally with congratulatory handshakes and a pat on the back from his fellow Airmen and/or supervisors. These are great morale and team building episodes and it lets the Airman know their service or accomplishment is recognized. But what about recognition from the Airman's community? Unless the Airman personally goes to everyone in his or her hometown and tells them about the accomplishment, the community doesn't know. And that's a shame. Military service and the accomplishments earned throughout one's career is an accolade that should be shared not only amongst Airmen and family but throughout the community. As Guardsmen we are citizen-Airmen, and it's the citizen part of the title that gets overlooked when accomplishments in our military career are not recognized.

That's where the Public Affairs Office comes in. Through the Defense Media Activity's Joint Hometown News Service, the Public Affairs Office can help you share your personal story and achievements with friends and family back home. The Joint Hometown News Service will publicize your military career achievements through your hometown newspaper,

radio or television station.

The 108th Wing Public Affairs Office's job is to showcase the worldwide accomplishments and activities of its Airmen and present a positive image of our Airmen through print and electronic news releases. We can only showcase to our Airmen's community what is brought to our attention.

So, next time you have an accomplishment you want to highlight, come to the 108th Wing's Public Affairs Office, which is located at the Wing's headquarters building (Bldg. 3327), and fill out an electronic Joint Hometown News Service release form and let your neighbors know about your military accolades.

There are numerous occasions that merit a hometown news release and below are some examples:

- Graduation from basic training, officer training school or technical schools
- Promotion to E-3 and higher
- Selected for promotion to E-9 and O-6 and above
- Re-enlistments
- Retirements
- Awards and decorations
- Receipt of college degree
- Participation in a national news event

For more information on the Joint Hometown News Service, please contact the 108th Wing Public Affairs Office at 609-754-6358. The 108th Wing Public Affairs Office wants to show off what our Airmen have done.



---

## Undergraduate pilot training board

### Applications due:

To: Lt. Col. Jason Miller, [jason.a.miller12.mil@mail.mil](mailto:jason.a.miller12.mil@mail.mil)

By: Friday, March 18, 2016 by 12 p.m.

### Board Information:

Who: Current members or anyone eligible for membership into the N.J. Air National Guard

Where: Operations Group Conference Room - Bldg 3390, Wonnacott Ave, Joint Base Mc-Guire-Dix-Lakehurst

When: Morning of March 19, 2016

### Application Package Requirements:

1. Cover letter/letter of intent
2. Resume
3. AF IMT Form 24
4. No more than two letters of recommendation
5. College transcript
6. Current driving record/history
7. Copy of social security card/proof of residency
8. Copy of pilot license (front and back)
9. AFOQT/TBAS scores



(U.S. Air National Guard photo/Master Sgt. Mark C. Olsen)

# What is your hobby outside of the military?

Photos by Airman 1st Class Julia Pyun, 108th Wing Public Affairs



*"I like to cook, spend time with my family and my two dogs."*

Airman 1st Class Alyssa Miranda, Comm. Focal Point



*"I work on computers. Fixing computers was my major in college, and I've been doing it for two years."*

Airman 1st Class Ryan Davis, 108th Force Support Squadron



*"I like to play soccer. I've done it for my whole life."*

Airman 1st Class Luis Sanchez, 108th Force Support Squadron



*"I've been a musician for six years now. I play the guitar and sing."*

Airman 1st Class Josh Ganesh, 108th Force Support Squadron



*"I play soccer, am a full time student and a civilian contractor for the Navy."*

Airman 1st Class Stacey Michel, 108th Force Support Squadron



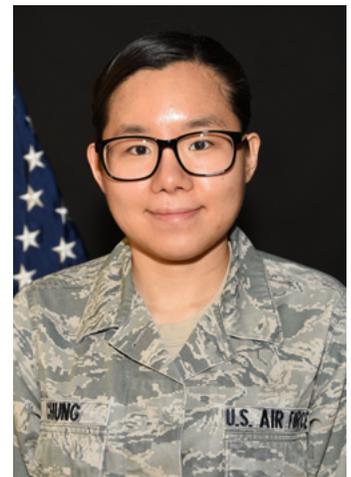
*"I like to hang out with my friends and motivate others around me."*

Airman 1st Class Cierra Horsley, 108th Force Support Squadron



*"I've played tennis for seven years."*

Capt. Saurin Patel, 108th Medical Group



*"I like working out and volunteering at my church."*

Senior Airman Victoria Chung, 108th Wing Public Affairs



# HUMAN TRAFFICKING

If you suspect Human Trafficking  
**REPORT IT!**

Contact the DoD Hotline at:

[dodig.mil/hotline](https://dodig.mil/hotline)

or call toll-free 800-424-9098

Visit [ctip.defense.gov](https://ctip.defense.gov)  
for more information.

For 24/7 assistance, call the  
National Human Trafficking  
Resource Center at 1-888-373-7888.

Send written complaints to:  
Defense Hotline  
The Pentagon  
Washington, D.C. 20301-1900

